

# ANGUS HOUSE

99 STANLEY STREET

**STRATA PLAN 60848**

99-107 Stanley Street, Darlinghurst 2010

**P:** (02) 7255 0475

**E:** [management@angushouse.com.au](mailto:management@angushouse.com.au)

**W:** [www.angushouse.com.au](http://www.angushouse.com.au)

## MOVING INSTRUCTIONS

Residents moving furniture or large items into or out of the building must first book with building management at least 48 hours prior to the move to ensure the lift is available and to co-ordinate your move with other residents, priority will be given on a first-in basis.

### MOVING TIMES

Residents are currently permitted to move **7 days a week** during the below hours:

- Monday - Friday 8am - 6pm
- Saturday & Sunday - 8am - 4pm

### MOVING PROCESS

Angus House only has one lift allowing one resident to move-in to the building at any one time. Moving is only permitted during the designated hours.

There is no loading bay for removalist trucks and trucks are not permitted to enter the car park.

Items are to be taken through the car park and directly up the lift to your floor, we suggest parking on Stanley St which is the closet side to the car park entry.

### BOOKING PROCEDURE

Residents must book their move to ensure the lift and loading zone is reserved, lift protection is available to be installed prevent damage to the lift.

Bookings must be made 48 hours prior to your move and residents can make a reservation via our building management system (Mybos). If you have not been sent an email containing your specific login details please email us at [management@angushouse.com.au](mailto:management@angushouse.com.au). For security purposes residents must have their details registered with management for a booking to be accepted.



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## **MOVING CONDITIONS & OTHER INFORMATION**

- Trucks and other vehicles must park on the street. Please do not obstruct traffic under any circumstances.
- The lift covers must be used at all times, and you are only to use the lift allocated to you.
- Only 1 apartment is permitted to move at a time.
- No damage is to be made to common property, particularly walls and doors; if damage is caused residents are to contact building management immediately.
- No mess (dust, dirt, rubbish, surplus furniture or personal effects) is to be left on common property; items must be disposed of properly.
- Any large items to be discarded must be taken down to the main garbage collection area, please do not leave items around the complex or fill chute rooms.
- Paths of transit such as the lifts, hallways and car park / loading dock must be suitably cleaned post move so that they are clean and tidy, this includes vacuuming the lift and hallway floors.

